

Operations Report 20/5/19 - GDTA trading as Gosford Tennis Club

Here is the last month's review of each particular item:

1. **Coaching** – Bill and Alex have made the following points:

- Current Coaching numbers for the past 6 weeks are with 21/4 & 28/4 being school holidays:

| | 7/4/19 | 14/4/19 | 21/4/19 | 28/4/19 | 5/5/19 | 12/5/19 |
|-------------------|------------|------------|------------|-----------|------------|------------|
| Hotshots | 95 | 87 | 0 | 0 | 75 | 83 |
| Tournament | 12 | 34 | 0 | 0 | 42 | 41 |
| Adult | 26 | 22 | 17 | 14 | 25 | 24 |
| Cardio | 0 | 1 | 0 | 5 | 0 | 3 |
| Camps | 0 | 0 | 83 | 36 | 0 | 0 |
| Private | 14 | 15 | 6 | 7 | 16 | 14 |
| | 147 | 159 | 106 | 62 | 158 | 165 |

Rain Effected 4 days 3 days Start Term 2

- **NSW Country Championships at Forster** – we are currently looking at costs to hire a 10-seater. Bus and Accommodation for Alex and Bill to take the kids from the tournament squad to attend Country Champs is being sourced.
- **Ladies Clinic** to be advertised for Tuesday and Friday morning for ladies to improve their tennis technique and we ask this to be advertised through the Ladies Midweek newsletter.
- **Hots Shots 6pm** slot this is a new time slot to be promoted, to meet busy parent's needs.
- **Promotion for Hot Shots**, Alex has printed a leaflet to hand out to local preschools and primary schools, offering FREE introduction lesson.
- **Kids Breakfast Squad** – 6.45-8.00am including breakfast and Shower before school.
- **Tournament Squad** – shirts provided by Lee & Julie Papps have now been distributed to all students.

2. **Pro-Shop, Café & Catering**

- At the BBQ on the both days we did 87 items on Saturday and 108 on Sunday, and we could have done a lot more on the Saturday however we didn't have the capacity of volunteers.
- The staff are now outfitted with new winter uniforms through Wilson

3. **Competitions** –

- A Friday junior comp is up and running \$10.00 per child, Alex is running this, and we had 17 children 1st Friday 11 children 2nd Friday, Alex hopes to have a further 8-9 kids next Friday as the Sports College are sending more kids.
- Competition Ladder, this is up and running and scores are tallied each week and up on the competition board. Jenny is posting this on FB weekly.
- NSW Tennis will run their pilot program for Monday night, we are offering

coaching and social tennis which will include weekly prizes.

- Bonnie has contacted local businesses to make donations of dinner or lunch vouchers to hand out.
 - Jenny will be promoting all the above to increase traffic into the club.
4. **Court-hire** – Court-hire is impacted by lights being out on Court 3 and Courts 10 and 11. We have had an electrician come out and quote today 17th May 2019. Has anyone ever gone to Council to ask them to change lights?
5. **Memberships** – We ended up having 866 paid members for this financial year. 2018/19 Membership form has been redesigned with Local Clubs included Central Coast Leagues Club, West Gosford RSL to ensure we can apply for grants through these clubs etc. We are now offering our social members 5% off Pro Shop as an added bonus.

We have arranged a Member Draw for all new renewals before 30th June 2019

- 1st Prize – \$50.00 pro shop voucher
- 2nd Prize – Beard Trimmer
- 3rd Prize – Rebel Voucher

Our new membership discs are now ordered and completed with 2 different colours to distinguish between full membership and social membership. Red = Social and Blue = Full Membership

6. **Website** – The website has been put on hold and work will recommence next week as all photos and information are being uploaded into an excel sheet. Once our information is complete, we will then send this to Simon and upload this into our pro shop website. Simon is also looking at a plugging in Tennis Biz (Alex program) which will allow our coaching clients to book in directly from the website. We endeavor to have the pro shop completed by next Friday 22nd May.
7. **Tournaments**. We had a very successful State 14&U event despite the scheduling on Mother's Day which reduced the number of volunteers. I would like to give special thanks to all those who contributed and particularly Lyn in the kitchen on Sunday, and my parents Dawn & Peter Haworth who spent most of the day at the club helping in the kitchen and BBQ. Also, to Chris who came in around 6.30am to set up and help on Saturday's BBQ.
8. **Participation Numbers** – The Term 1 2019 participation numbers are as follows:

| | 2018 | | | | 2019 |
|-------------------------|------------|------------|------------|------------|------------|
| | T1 | T2 | T3 | T4 | T1 |
| <i>Average per week</i> | | | | | |
| Coaching | 162 | 138 | 143 | 159 | 142 |
| Comps* | 64 | 49 | 59 | 55 | 59 |
| Schools | 0 | 0 | 0 | 231 | 213 |
| Tournaments | 0 | 0 | 0 | 106 | 152 |
| Total | 226 | 187 | 202 | 551 | 566 |

9. **Maintenance & Works**

- **Locksmith** – the locksmith will have all padlocks ready for next week, A D key will open the front gate, driveway gate, Clubhouse and Toilet block. This will mean we will have 2 keys for the top complex and 2 separate keys for the lower complex.

- **Honor Board** update, Lyn and Bonnie in the process of having this amended.
- **Veolia Bin Locks** – 2 quotes are currently being organized. The two front bins to be taken away and replaced with rollaway bins that can be picked up fortnightly at a cost of \$28.00 per fortnight, we are currently paying \$138.00 per month. Cardboard Bin can be picked up monthly. The rollway bins will be placed behind the BBQ area and garbage and cardboard can be directly put in. This will stop people dumping their rubbish in our bins.
- **As I have raised this in last month's report and this month's treasurers report this is again for discussion.**

| | List of Improvements | Top Complex | Lower Complex |
|----|---|----------------------------------|--|
| 1 | LED replacement of Lighting – Grant entered with Council at a total cost of \$125,000. GTC to provide funding of \$42,000. Savings in electricity at \$7,116 pa. | \$125,000.00 | To be costed - 10 Courts |
| 2 | Re-building new Toilet and Locker room facilities and demolishing existing structures replaced by outdoor garden and café area. | \$300,000 Est. | |
| 3 | Work Shed and Committee rooms – replacement of structure required due to white ant issues. Cost to be identified and reported to committee. | To be costed | |
| 4 | Re-fencing of Courts | Courts 12 & 13 - to be costed | All Courts - to be costed |
| 5 | Re-surfacing of Courts & extending where possible to ITF standard courts | Courts 10,11 & 12 - to be costed | Additional costing for 4 courts to be obtained. To be costed |
| 6 | Solar Panels placed on Clubhouse roof - 70 panels, savings in electricity at \$6,900 per annum | \$30,000 | |
| 7 | Repainting internal main-clubhouse and re-sanding floors | To be costed | |
| 8 | Partial Re-fencing of courts 1-4. | To be costed | |
| 9 | Renovating “Blue Room” – re-flooring, painting, new chairs and tables, new fans, lighting and air-conditioning, to be hired for functions, palates, fitness classes etc. Costs to be identified and reported to committee. | To be costed | |
| 10 | Replacement of Drainage - next to shed & committee room | \$9,516 | |
| 11 | Renovating Kitchen Area – provide organized cupboard and draw space, dishwasher, re-flooring etc. Costs to be identified and reported to committee. | To be costed | |
| 12 | Updating Coaches area adjoining office – re-flooring and re-painting required. Budget \$1,000. | To be costed | |
| 13 | New outdoor furniture and repairing and updating existing furniture. Costs to be identified and reported to committee. Budget - \$3,000 | To be costed | To be costed |
| 14 | Shade Cloth replacement | \$6,500.00 | |
| 15 | Gurney of Courts 8, 9, 10 & 11 – no cost | Garden Club | |
| 16 | Replacement & upgrading signage at Entry of Car Park and re-planting Garden Beds with hedging and possible bollards. | To be costed | To be costed |

| | | | |
|----|--|--------------------------------|--------------------------------|
| 17 | Implementation of Book-a-Court system - Costs to be identified and reported to committee. | \$15,000 (TA rebate - \$6,000) | \$15,000 (TA rebate - \$6,000) |
| 18 | Replacement of Lower complex Club-house – Refer to CCSA reference in this report. | | CCSA Report |
| 19 | Parameter fencing for grounds - Costs to be identified and reported to committee. | | To be costed |
| 20 | New Landscaping - Costs to be identified and reported to committee. | To be costed | To be costed |

Recommendation from last meeting – The Committee prioritizes works to be completed for grant requests and monies to be used from the Capital works programs.

10. **Sponsorship/ANZ Central Coast Open Update** – ANZ has committed \$10,000 to the Central Coast Open. ANZ representative, Matt Hansen would like to speak with the Committee to finalise dates, format, etc. Bill has provided a plan to call this “Australia’s Richest Grassroots Doubles Tournament” encouraging all standards of players to compete for prizemoney and maximize our revenue from the 1 event. I will put together an outline of this for reading in a separate document at the next committee meeting.

11. **Central Coast Squash Association** – There is a planned meeting with the Mayor, CCSA reps, Leonie and I for 5th June at Wyong Council.

12. **Council** – Car Parks & Workshop. We need to discuss this at a committee level with the possibility of restricting parking via fines or generating parking fees as they have at Gosford Golf Club. The council have also provided a letter of support via Central Coast Tourism for the EOI of the NSW Country Championships tender.

13. **Other Items – Approval & Noting**

- **(Outstanding) Defibrillator**– A training date was set for 9/3 however the Red Cross failed to show up. A new date is currently being organized.
- **(Noting) Stocktake** was completed 30th April 2019 with the help of Del and Lynne. The stock balance as of the 30th April (awaiting Bonnie). New Stocktake date reset for May 30th, 2019. Current stock balance as of the 30th April was (Awaiting Bonnie)
- **(Noting) Staff/Client Issue** – Chris to provide update on Kylie Raynor matter – any feedback?
- **(Noting) Opening Hours** – Bill McDonald is now opening the centre Monday-Friday 9.00am, a contra deal with Bill to give him 2 hours free court hire.